

STOW BEDON & BRECKLES PARISH COUNCIL

8 July 2019

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 15 July 2019 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting. **PLEASE NOTE: To include address by PC Paula Gilluley regarding Community Speedwatch.**
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 10 June 2019.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. **Trees on Gravelpit Hill.** The arboriculturalist has been away but will hopefully be available to inspect before the meeting.
7. **To receive** Correspondence (pre-circulated).
 - 7.1. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils.*
 - 7.2. Stow Bedon PCC Churchwarden: *Letter of thanks for grant.*
 - 7.3. Age UK Norfolk: Appeal letter.
 - 7.4. Norfolk Constabulary: *All Saints & Wayland Newsletter - June 2019.*
 - 7.5. Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns - May 2019.*
 - 7.6. *Clerks & Councils Direct - July 2019.*
 - 7.7. Norfolk County Council: *Parish Roadside Tree Inspections.*

- 7.8. Graham Construction/Highways England: *Notification of start of works - A11 - A134 to B1111.*
 - 7.9. Kier Services: *Upcoming overnight roadworks starting Monday 15 July: A11 Roudham to Attleborough.*
 - 7.10. Barclays Bank Plc: *Your Business accounts - at a glance - balances as at 28 June 2019.*
 - 7.11. Barclays Bank Plc: *Your Community Account statement - 1-28 June 2019.*
 - 7.12. Barclays Bank Plc: *Your Active Saver Account statement - 1-28 June 2019.*
 - 7.13. County Councillor Fabian Eagle: *'Slow down' signs.*
 - 7.14. Attleborough Safer Neighbourhood Team: *Minutes of the Safer Neighbourhood Action Panel (SNAP) Meeting - 25 June 2019.*
8. **To receive** a note from PKF Littlejohn LLP, External Auditors, notifying that they have received and logged the notification of exempt status for the year ended 31 March 2019, and **to note** that as a result, unless they receive any correspondence from local electors during the period for the exercise for public rights, we will not hear from them again until the planning for the 2019/20 review gets underway.
 9. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 9.1. **3PL/2019/0456/VAR: Pig Patch House, Mere Road, Stow Bedon.** Variation of Condition No2 on 3PL/2015/0461/F - Omission of semi-basement resulting in reduction of height of building, erection of entrance porch, small first floor addition & change to fenestration (west 1st floor), changes to siting of building (westerly direction). **To note** that this application has been referred to Breckland Planning Committee on 24 June 2019, and **to receive** Planning Permission dated 25 June 2019.
 10. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Monday, 20 May 2018, to be confirmed and signed at the next Parish Meeting.
 11. **To consider** setting up a Community Speedwatch Group in the Parish, and recruiting a suitable person to be the Co-ordinator.
 12. **To consider** the possibility of installing traffic calming gates in locations in the parish.
 13. **To receive** a report from Councillor Reed regarding provision of facilities for events held within the parish.
 14. **To consider** the possibility of installing a defibrillator in the telephone kiosk on Mere Road.
 15. **To note** that the Clerk has deposited the Council's Minute Books for 1 April 2017 to 31 March 2019 with the Norfolk Record Office under Accession Number ACC 2019/29 for safe keeping.
 16. **To note** that Councillor Jessett has carried out some necessary repairs to the map board located next to the Village Sign.
 17. **Finance.**
 - 17.1. **To approve** payment of £9.90 to Norfolk Society of Local Council Clerks, being this Council's share of the cost of the Clerk attending the Norfolk Local Councils 2019 Conference on 12 July 2019.
 - 17.2. **To approve** payment of £19.20 (£16.00 + £3.20 VAT) to SLCC Enterprises Limited, being this Council's share of the cost of the Clerk attending the SLCC Regional Training Seminar on 4 September 2019.
 - 17.3. **To note** that cheque 100761 for £24.00 issued on 18 June 2018 has not been presented for payment, and has been written back into the accounts.
 - 17.4. **To receive** the Monthly Financial Report.
 18. **To decide** on any matters for consideration at next meeting.

19. **To confirm** the date of the next meeting as Monday 19 August 2019 (or, if there is no urgent business to be undertaken then, on 19 September 2019) at 7.30 p.m., in Caston Village Hall.

Scheduled future Meeting dates:

Monday, 19 August 2019*	Monday, 16 December 2019
Monday, 16 September 2019	Monday, 13 January 2020*
Monday, 21 October 2019	Monday, 17 February 2020
Monday, 18 November 2019	Monday, 16 March 2020

* If needed